



## Internship French Customer Support: Sept 19

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Learnship Networks – We are the first European-wide internet language school specializing in live online instruction for business clients, connecting students and teachers from all over the world by video-conference in an interactive online classroom. Our teachers all receive tailor-made induction training, are located across the world and are able to teach from the convenience of their homes.

We offer an **exciting Internship in our French Customer Support** in Cologne from around **01 September – 30 November 2019!**

### Your responsibilities

- Support our French Customer Support team with scheduling online language courses, trial lessons etc. with French-speaking customers via phone and email
- Introduction to our virtual classroom in French and English, if applicable also in other languages
- Documentation of course details in our internal Training Management System
- Communication with customers and follow-up on course participation and satisfaction
- Collaboration with other internal departments
- Administration and documentation

### Sounds like you?

- A background in Languages, Pedagogy, Tourism, Business or a similar field
- Fluency in French and very good English skills are required, other language skills are a plus (e.g. German, Chinese, Spanish)
- You have ideally gained first work experience in a similar job
- You have a good level of comfort with technology and MS Office
- You are characterized by an outgoing, communicative personality and possess good organizational skills
- Due to your high motivation and ambition, you like to quickly learn new tasks

- You enjoy working in an open, multicultural team

## **We offer you**

- A nice working atmosphere with room for your own development
- The chance to actively contribute to our successfully and rapidly growing, international company
- The possibility to use your language skills on a daily basis
- Working with our innovative, future-oriented product
- An international team that enjoys challenges with flat hierarchies
- Perks like fresh fruit and soft drinks as well as company events

## **We are looking forward to your application!**

Please [upload your application materials here](#). We will contact you as soon as possible.  
If you have any questions, please contact Ms. Lisa Panzerbieter: [apply@learnship.com](mailto:apply@learnship.com).



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